



### A.M. ARRIVAL PROCEDURES

Families with preschool students and older students will have to do **two** different drop-off points. Please drop off K - 8th grade students first then come to the ECM circle drive to drop your Preschooler ECM student off.

### IF YOU ARE ONLY DROPPING AT THE ECM

Please use the main front entrance off of Olive Branch Road, follow the entrance procedures and use the outer edge of the parking lot (BLUE) as shown on the map.

**DO NOT ENTER OFF OF GOLDEN FIELD DRIVE** this is an **EXIT ONLY** during morning drop off.

- The main entrance, Olive Branch Road, will be an **ENTRANCE ONLY** from 7:30-7:50AM.
- Traffic (**ORANGE**) for K-8th will follow the directions of the staff member when entering.
- A staff member will direct the traffic to proceed to the **GREEN DROP OFF ZONE**
- Once all the cars are stopped in the **GREEN DROP OFF ZONES** (Main Building & ECM), students can then exit their cars.
- If you are the lead car, follow all the way to the end of the **GREEN DROP OFF ZONE** to allow cars behind you to fill in. Please **DO NOT** stop until you are at the end of the **GREEN DROP OFF ZONE**.
- Once all students are safely on the sidewalk of the **GREEN DROP OFF ZONES**, please follow the (**BLACK**) exit path to Golden Field Drive. Please **DO NOT** go around any cars that are still unloading in the **GREEN DROP OFF ZONES**, make sure to wait patiently until the car in front of you exits.
- All traffic (**ORANGE**) will exit to the East end of the parking lot and merge with the ECM traffic (**BLUE**) then exit onto Golden Field Dr. This is an **EXIT ONLY** during morning drop off.

**For the safety of our staff and students, parents are NOT allowed to walk their students to their classrooms.**

