



**District or Charter School Name**

Saints Francis and Clare of Assisi -B540  
Archdiocese of Indianapolis 9200

**Section One:** Delivery of Learning

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**1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.**

Learning continues as we engage children with standards based instruction using several online platforms. Grade level teams work together to create eLearning lessons in mathematics, language arts, social studies, science and religion. Special area teachers include PE, Art and Music eLearning lessons.

Students in Grades 4 - 8 have one to one devices and are using them for elearning. Students in grades 3 - 8 have Google Classrooms for all of their subject areas and direct instruction has been delivered via Google Meet and recorded video. All classroom materials were sent home with students on March 12th.

Students in Grades preschool, K - 3 have received lessons via their parents' email. Materials and textbooks to work on were sent home with students on March 12th.

Teachers are available to meet via Google Meet and phone every day from 9:00am - 2:00pm.

Special populations are being met through Google Meet for additional help sessions. The meetings are completed with members of the Special Education and Resource team of our school. In addition, classroom teachers are posting daily help sessions on Google Meet for all students needing assistance. Special Education personnel are also invited into the general ed Google Meets and Classroom.

Annual Case conferences are being held via Zoom. The LEA is involved in any initial case conferences.

Teachers keep track of completion of assignments in our school management system, Jupiter Ed. Parents have access to this platform to track their child's progress.

**2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.**

Communication to staff is maintained through weekly team meetings with teachers via Zoom. In addition, teachers document all communication with parents, students and other staff in a Google Spreadsheet that administration monitors daily. Teachers' lesson plans are also shared with administration through Google Classroom and Google Documents.

Weekly lesson plans are pushed out to students and parents at the onset of the week. Parents and students have access to teacher and administrations emails.

We have accommodated and differentiated for those students needing accessibility.

**3. Describe student access to academic instruction, resources, and supports during continuous learning.**

Most resources used are those that were already in place prior to eLearning. Choice boards, book studies, journaling, creating non-digital projects are included to address the various learning styles of students.

Teachers utilize some of the following resources to provide instruction to students:

Google Meeting  
Google Classroom

I-Ready  
IXL  
Instagram  
Moby Max  
Reflex Math/Prodigy  
Online Classroom Textbooks  
Zoom  
Kahn Academy  
Scholastic Choices and Character Strong  
Discovery Education  
Gizmos  
Flocabulary  
YouTube Links and Videos  
Headsprout  
RAZ Kids  
Reading A - Z  
Rocket Math  
Words Their Way  
Learning Without Tears  
Investigations into Data and Space Math Series K - 5  
Connected Math Program 6 - 8  
Units of Study in Reading and Writing  
Snap N Read  
CoWriter  
Class Tag  
Quaver Music  
Read Works  
Studies Weekly  
Common Lit  
Whoos Reading  
Epic  
Ed Puzzle  
No Red Ink  
Hyper Doc  
Actively Learn  
OPEN P.E. - Drop Everything And Move

**4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.**

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Chrome Books grades 4 - 8

Classroom Textbooks/EBooks in grades K - 8 depending on subject

Learning packets for students in Preschool, K - 3. These were not limited to, but included journals, manipulatives, school supplies and consumables.

MacBooks for Staff

IPads

Internet Accessibility

**5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.**

Teachers and administrators are to be available from 9:00 am through 2:00 pm every week day. These are office hours. Teachers are available through daily email, phone, text, facetime, Google Meet and Google Classroom.

Administration completes a daily, school wide, morning announcement for students and families.

Students are given direct instruction through recorded videos, live Google Meets, and resources of media instruction.

**6. Describe your method for providing timely and meaningful academic feedback to students.**

Students in grades 3 - 8 are receiving grades for completed work that is assigned and turned in.

Reading logs and other assignments in preschool through grade 3 are being documented.

The primary focus is on student progress and learning, not necessarily completion and due dates.

We are providing ongoing assessment that requires prioritizing what needs to be done to receive credit or provide enrichment

versus what is usually taught in class.

Email is another form of feedback to students and parents.  
Direct feedback in Google Meet is provided for some students.

## **Section Two: Achievement and Attendance**

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- 7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.**

Not Applicable

- 8. Describe your attendance policy for continuous learning.**

Students are expected to complete eLearning work on a daily basis. Parents are to report to administration if their child is ill and unable to complete assigned work or meet with teachers during designated direct instruction periods.

- 9. Describe your long-term goals to address skill gaps for the remainder of the school year.**

Teachers and Resource Teachers are offering additional help sessions with students via Google Meeting. Additional review and reteaching may be necessary for students at the beginning of the school year. Summer tutoring and independent work can be offered through the summer.

## Section Three: Staff Development

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### 10. Describe your professional development plan for continuous learning.

Professional Development Plan:

- Teachers meet with administration in weekly PLC meetings.
- We have had training for teachers on: Google Classroom, Google Meet, and Zoom.
- Teachers have made video tutorials for teachers on how to upload YouTube Videos, how to create documents that students can edit in Google Classroom, and other virtual tutorials on the use of media.
- Administration meets through Zoom to walk teachers through needed processes that help with the online learning platforms.

**Once you have completed this document, please complete this [Jotform](#) to share some additional data points and submit your Continuous Learning Plan link.**

**Submission is required by April 17.**